

**Postage Statement — Standard Mail Letters and Flats**  
**Permit Imprint**

Post Office: Note Mail Arrival Time

For letters subject to the nonmachinable surcharge and pieces subject to the residual shape surcharge, use Form 3602-RS.

|                                       |   |  |  |  |   |  |                          |  |  |  |
|---------------------------------------|---|--|--|--|---|--|--------------------------|--|--|--|
| <b>Mailer Information</b>             | Permit Holder's Name and Address, and Email Address If Any  |  | Telephone  |  | Name and Address of Mailing Agent (If other than permit holder)   |  | Telephone                |  | Name and Address of Individual or Organization for Which Mailing Is Prepared (If other than permit holder) |  |
|                                       | CAPS Cust. Ref. ID _____<br>Dun & Bradstreet No. _____  |  |  |  | Dun & Bradstreet No. _____  |  |                          |  |  |  |
| <b>Mailing Information</b>            | Post Office of Mailing  |  | Processing Category (DMM C050)   |  | Mailing Date  |  | Federal Agency Cost Code |  | Statement Seq. No.   |  |
|                                       | Permit No.  |  | <input type="checkbox"/> Letters<br><input type="checkbox"/> Flats<br><input type="checkbox"/> Automation Flats (DMM C820) |  | Weight of a Single Piece<br>0 . _____ pound   |  |                          |  | Total Pieces   |  |
|                                       | For Mail Enclosed Within Another Class<br><input type="checkbox"/> Periodicals <input type="checkbox"/> Bound Printed Matter <input type="checkbox"/> Library Mail <input type="checkbox"/> Media Mail <input type="checkbox"/> Parcel Post   |  | If Sacked, Based on<br><input type="checkbox"/> 125 pcs. <input type="checkbox"/> 15 lbs. <input type="checkbox"/> both    |  |   |  |                          |  | Total Weight   |  |
|                                       | For Automation Rate Pieces, Enter Date of Address Matching and Coding (DMM A950.3.0)<br>____ / ____ / ____  |  | For Enhanced Carrier Route Rate Pieces, Enter Date of Address Matching and Coding (DMM A950.3.0)<br>____ / ____ / ____     |  | For Enhanced Carrier Route Rate Pieces, Enter Date of Carrier Route Sequencing (DMM M050.4.0)<br>____ / ____ / ____ |  |                          |  |  |  |
| <b>Postage Computation (DMM P013)</b> | For Automation Letters and Flats (3.3 oz. or less)  |  |  |  |   |  |                          |  | Total From Part A (On reverse)   |  |
|                                       | For Presorted Letters and Flats (3.3 oz. or less)   |  |  |  |   |  |                          |  | Total From Part B (On reverse)   |  |
|                                       | For Enhanced Carrier Route Letters and Flats (3.3 oz. or less)  |  |  |  |   |  |                          |  | Total From Part C (On reverse)   |  |
|                                       | For All Letters and Flats More Than 3.3 oz.   |  |  |  |   |  |                          |  | Total From Part D (On reverse)   |  |
|                                       | Postmaster: Report total postage in AIC 130.  |  |  |  |   |  |                          |  | <b>Total Postage</b> (Add lines above) →   |  |
|                                       | For USPS Use Only: Additional Postage Payment (State reason)  |  |  |  |   |  |                          |  |  |  |
|                                       | Postmaster: Report total adjusted postage in AIC 130.   |  |  |  |   |  |                          |  | <b>Total Adjusted Postage</b> (Add additional postage to total postage) →                                  |  |
| <b>Certification</b>                  | <p>The mailer's signature certifies acceptance of liability for and agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer, and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control.</p> <p>The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and that the mailing qualifies for the rates and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation.</p> <p>I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment.</p> |  |  |  |   |  |                          |  |  |  |
|                                       | Signature of Mailer or Agent  |  |  |  | Name of Mailer or Agent   |  |                          |  | Telephone  |  |
|                                       |   |  |  |  |   |  |                          |  |  |  |
| <b>USPS Use Only</b>                  | Weight of a Single Piece<br>0 . _____ pound   |  |  |  | Are figures at left adjusted from mailer's entries? <input type="checkbox"/> Yes <input type="checkbox"/> No        |  |                          |  |  |  |
|                                       | Total Pieces  |  | Total Weight   |  | If "Yes," Reason  |  |                          |  |  |  |
|                                       | Total Postage   |  |  |  |   |  |                          |  |  |  |
|                                       | Check One<br><input type="checkbox"/> Presort Verification Not Scheduled <input type="checkbox"/> Presort Verification Performed as Scheduled   |  |  |  | Date Mailer Notified  |  | Contact                  |  | By (Initials)  |  |
|                                       | I CERTIFY that this mailing has been inspected concerning: (1) eligibility for postage rates claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; and (4) payment of required annual fee.  |  |  |  |   |  |                          |  |  |  |
|                                       | Verifying Employee's Signature  |  |  |  | Verifying Employee's Name   |  |                          |  | Time<br>AM<br>PM   |  |
| Round Stamp (Required)                |   |  |  |  |   |  |                          |  |  |  |

# Standard Mail Letters and Flats — Permit Imprint

| Entry Discount                                 | Presort / Automation Discount  | Rate   | Number of Pieces | Total      | Entry Discount                                 | Presort / Automation Discount   | Rate   | Number of Pieces / Pounds | Total      |
|--|--|--------|------------------|------------|--|---|--------|---------------------------|------------|
| <b>A</b>                                       | <b>Automation Rates — Letters and Flats 3.3 oz. (0.2063 lb.) or Less</b> |        |                  |            | <b>B</b>                                       | <b>Presorted Rates — Letters and Flats 3.3 oz. (0.2063 lb.) or Less</b> |        |                           |            |
| None   | A1. 5-Digit Letter   | .190 x | _____ pcs.       | = \$ _____ | None   | B1. 3/5 Letter  | .248 x | _____ pcs.                | = \$ _____ |
|  | A2. 3-Digit Letter   | .203 x | _____ pcs.       | = \$ _____ |  | B2. Basic Letter  | .268 x | _____ pcs.                | = \$ _____ |
|  | A3. AADC Letter  | .212 x | _____ pcs.       | = \$ _____ |  | B3. 3/5 Flat  | .288 x | _____ pcs.                | = \$ _____ |
|  | A4. Mixed AADC Letter  | .219 x | _____ pcs.       | = \$ _____ |  | B4. Basic Flat  | .344 x | _____ pcs.                | = \$ _____ |
|  | A5. 3/5 Flat   | .261 x | _____ pcs.       | = \$ _____ | DBMC   | B5. 3/5 Letter  | .227 x | _____ pcs.                | = \$ _____ |
|  | A6. Basic Flat   | .300 x | _____ pcs.       | = \$ _____ |  | B6. Basic Letter  | .247 x | _____ pcs.                | = \$ _____ |
| DBMC   | A7. 5-Digit Letter   | .169 x | _____ pcs.       | = \$ _____ |  | B7. 3/5 Flat  | .267 x | _____ pcs.                | = \$ _____ |
|  | A8. 3-Digit Letter   | .182 x | _____ pcs.       | = \$ _____ |  | B8. Basic Flat  | .323 x | _____ pcs.                | = \$ _____ |
|  | A9. AADC Letter  | .191 x | _____ pcs.       | = \$ _____ | DSCF   | B9. 3/5 Letter  | .222 x | _____ pcs.                | = \$ _____ |
|  | A10. Mixed AADC Letter   | .198 x | _____ pcs.       | = \$ _____ |  | B10. Basic Letter   | .242 x | _____ pcs.                | = \$ _____ |
|  | A11. 3/5 Flat  | .240 x | _____ pcs.       | = \$ _____ |  | B11. 3/5 Flat   | .262 x | _____ pcs.                | = \$ _____ |
|  | A12. Basic Flat  | .279 x | _____ pcs.       | = \$ _____ |  | B12. Basic Flat   | .318 x | _____ pcs.                | = \$ _____ |
| DSCF   | A13. 5-Digit Letter  | .164 x | _____ pcs.       | = \$ _____ | <b>Total — Part B (Carry to front of form)</b> |   |        |                           | \$ _____   |
|  | A14. 3-Digit Letter  | .177 x | _____ pcs.       | = \$ _____ | <b>D</b>                                       | <b>All Letters and Flats More Than 3.3 oz. (0.2063 lb.)</b>             |        |                           |            |
|  | A15. AADC Letter   | .186 x | _____ pcs.       | = \$ _____ | None   | D1. Saturation ECR  | .034 x | _____ pcs.                | = \$ _____ |
|  | A16. 3/5 Flat  | .235 x | _____ pcs.       | = \$ _____ |  | plus  | .610 x | _____ lbs.                | = \$ _____ |
|  | A17. Basic Flat  | .274 x | _____ pcs.       | = \$ _____ |  | D2. High Density ECR  | .043 x | _____ pcs.                | = \$ _____ |
| <b>Total — Part A (Carry to front of form)</b> |  |        |                  | \$ _____   |  | plus  | .610 x | _____ lbs.                | = \$ _____ |
| <b>C</b>                                       | <b>ECR Rates — Letters and Flats 3.3 oz. (0.2063 lb.) or Less</b>        |        |                  |            |  | D3. Basic ECR   | .068 x | _____ pcs.                | = \$ _____ |
| None   | C1. Saturation Letter  | .152 x | _____ pcs.       | = \$ _____ |  | plus  | .610 x | _____ lbs.                | = \$ _____ |
|  | C2. High Density Letter  | .164 x | _____ pcs.       | = \$ _____ |  | D4. 3/5 Automation  | .115 x | _____ pcs.                | = \$ _____ |
|  | C3. Basic Letter   | .194 x | _____ pcs.       | = \$ _____ |  | plus  | .708 x | _____ lbs.                | = \$ _____ |
|  | C4. Basic Auto. Letter   | .171 x | _____ pcs.       | = \$ _____ |  | D5. Basic Automation  | .154 x | _____ pcs.                | = \$ _____ |
|  | C5. Saturation Flat  | .160 x | _____ pcs.       | = \$ _____ |  | plus  | .708 x | _____ lbs.                | = \$ _____ |
|  | C6. High Density Flat  | .169 x | _____ pcs.       | = \$ _____ |  | D6. 3/5 Presorted   | .142 x | _____ pcs.                | = \$ _____ |
|  | C7. Basic Flat   | .194 x | _____ pcs.       | = \$ _____ |  | plus  | .708 x | _____ lbs.                | = \$ _____ |
| DBMC   | C8. Saturation Letter  | .131 x | _____ pcs.       | = \$ _____ |  | D7. Basic Presorted   | .198 x | _____ pcs.                | = \$ _____ |
|  | C9. High Density Letter  | .143 x | _____ pcs.       | = \$ _____ |  | plus  | .708 x | _____ lbs.                | = \$ _____ |
|  | C10. Basic Letter  | .173 x | _____ pcs.       | = \$ _____ | DBMC   | D8. Saturation ECR  | .034 x | _____ pcs.                | = \$ _____ |
|  | C11. Basic Auto. Letter  | .150 x | _____ pcs.       | = \$ _____ |  | plus  | .510 x | _____ lbs.                | = \$ _____ |
|  | C12. Saturation Flat   | .139 x | _____ pcs.       | = \$ _____ |  | D9. High Density ECR  | .043 x | _____ pcs.                | = \$ _____ |
|  | C13. High Density Flat   | .148 x | _____ pcs.       | = \$ _____ |  | plus  | .510 x | _____ lbs.                | = \$ _____ |
|  | C14. Basic Flat  | .173 x | _____ pcs.       | = \$ _____ |  | D10. Basic ECR  | .068 x | _____ pcs.                | = \$ _____ |
| DSCF   | C15. Saturation Letter   | .126 x | _____ pcs.       | = \$ _____ |  | plus  | .510 x | _____ lbs.                | = \$ _____ |
|  | C16. High Density Letter   | .138 x | _____ pcs.       | = \$ _____ |  | D11. 3/5 Automation   | .115 x | _____ pcs.                | = \$ _____ |
|  | C17. Basic Letter  | .168 x | _____ pcs.       | = \$ _____ |  | plus  | .608 x | _____ lbs.                | = \$ _____ |
|  | C18. Basic Auto. Letter  | .145 x | _____ pcs.       | = \$ _____ |  | D12. Basic Automation   | .154 x | _____ pcs.                | = \$ _____ |
|  | C19. Saturation Flat   | .134 x | _____ pcs.       | = \$ _____ |  | plus  | .608 x | _____ lbs.                | = \$ _____ |
|  | C20. High Density Flat   | .143 x | _____ pcs.       | = \$ _____ |  | D13. 3/5 Presorted  | .142 x | _____ pcs.                | = \$ _____ |
|  | C21. Basic Flat  | .168 x | _____ pcs.       | = \$ _____ |  | plus  | .608 x | _____ lbs.                | = \$ _____ |
| DDU  | C22. Saturation Letter   | .120 x | _____ pcs.       | = \$ _____ |  | D14. Basic Presorted  | .198 x | _____ pcs.                | = \$ _____ |
|  | C23. High Density Letter   | .132 x | _____ pcs.       | = \$ _____ |  | plus  | .608 x | _____ lbs.                | = \$ _____ |
|  | C24. Basic Letter  | .162 x | _____ pcs.       | = \$ _____ | DSCF   | D15. Saturation ECR   | .034 x | _____ pcs.                | = \$ _____ |
|  | C25. Basic Auto. Letter  | .139 x | _____ pcs.       | = \$ _____ |  | plus  | .485 x | _____ lbs.                | = \$ _____ |
|  | C26. Saturation Flat   | .128 x | _____ pcs.       | = \$ _____ |  | D16. High Density ECR   | .043 x | _____ pcs.                | = \$ _____ |
|  | C27. High Density Flat   | .137 x | _____ pcs.       | = \$ _____ |  | plus  | .485 x | _____ lbs.                | = \$ _____ |
|  | C28. Basic Flat  | .162 x | _____ pcs.       | = \$ _____ |  | D17. Basic ECR  | .068 x | _____ pcs.                | = \$ _____ |
| <b>Total — Part C (Carry to front of form)</b> |  |        |                  | \$ _____   |  | plus  | .485 x | _____ lbs.                | = \$ _____ |
|  |  |        |                  |            |  | D18. 3/5 Automation   | .115 x | _____ pcs.                | = \$ _____ |
|  |  |        |                  |            |  | plus  | .583 x | _____ lbs.                | = \$ _____ |
|  |  |        |                  |            |  | D19. Basic Automation   | .154 x | _____ pcs.                | = \$ _____ |
|  |  |        |                  |            |  | plus  | .583 x | _____ lbs.                | = \$ _____ |
|  |  |        |                  |            |  | D20. 3/5 Presorted  | .142 x | _____ pcs.                | = \$ _____ |
|  |  |        |                  |            |  | plus  | .583 x | _____ lbs.                | = \$ _____ |
|  |  |        |                  |            |  | D21. Basic Presorted  | .198 x | _____ pcs.                | = \$ _____ |
|  |  |        |                  |            |  | plus  | .583 x | _____ lbs.                | = \$ _____ |
|  |  |        |                  |            | DDU  | D22. Saturation ECR   | .034 x | _____ pcs.                | = \$ _____ |
|  |  |        |                  |            |  | plus  | .453 x | _____ lbs.                | = \$ _____ |
|  |  |        |                  |            |  | D23. High Density ECR   | .043 x | _____ pcs.                | = \$ _____ |
|  |  |        |                  |            |  | plus  | .453 x | _____ lbs.                | = \$ _____ |
|  |  |        |                  |            |  | D24. Basic ECR  | .068 x | _____ pcs.                | = \$ _____ |
|  |  |        |                  |            |  | plus  | .453 x | _____ lbs.                | = \$ _____ |
| <b>Total — Part D (Carry to front of form)</b> |  |        |                  | \$ _____   | <b>Total — Part D (Carry to front of form)</b> |   |        |                           | \$ _____   |